



## Kentucky 4-H Achievement Program Timeline

Month	Action
<b>August</b>	Applications and information are distributed to all 4-Her's, and returning applicants are encouraged to update and revise the previous year's application. Emerald winners attend 4-H Foundation breakfast at the State Fair.
<b>September</b>	County sets deadline for all applications to be turned into county extension office. Agents allow enough time for review, revisions, and necessary signatures. Agent Achievement Advisory Committee meets to discuss any district concerns and reminders for the upcoming program year.
<b>October</b>	A district deadline is established by the Achievement District Contact Agent. The contact informs all district agents. All necessary applications must be received by the district contact by a set date. Also, all Clover Levels must be sent to District Contact agent as well for correct yearly Achievement recognition.
<b>November</b>	Each district establishes a district judging date in which each application is reviewed and judged utilizing application judging rubric. Winning applications are then compiled into the district excel spreadsheet report containing all levels. *(Find district excel report form on Agent Resource Guide.) Gold Achievement honorees attend National Congress in Atlanta the Friday after Thanksgiving through the following Tuesday.
<b>December</b>	The district excel report form, and all silver, gold and emerald applications and level support materials must be received by midnight of December 15, to the state achievement contact. *Note please refer to the Achievement Graphic as to how many competitive Achievement Levels can be nominated from a district.
<b>January</b>	The Agent Achievement Advisory Board meets. The committee will score all Gold and Silver Achievement Applications according to the rubric. Those applicants with an average score of 50% or higher will be awarded, Silver. Those Gold applicants with an average of 50% or higher will move onto interviews in March. A state email will follow the meeting.



<b>February</b>	The gold Interview schedule is sent to all county agents that have Gold achievement candidate. Agents will forward the schedule to their respective 4-H member, and confirm youth interview attendance.
<b>March</b>	<p>Gold Achievement Interviews are held the first Saturday in March. The Emerald achievement candidates will be judged based upon video, application, and recommendation letters on the first Saturday of March.</p> <p>Clover Level I, II, and III will be awarded certificates and pins during Teen Summit.</p>
<b>April</b>	Emerald Award honorees attend National 4-H Conference in Washington D.C.
<b>May</b>	Emerald Award honorees attend Kentucky 4-H Foundation Gala. The emerald interview schedule is sent to county agents. County agents forward the schedule to emerald candidates.
<b>June</b>	Emerald Interviews are conducted on the Monday of Teen Conference. Winners of the Emerald Award will be announced at the Tuesday evening entire delegation gathering of Teen Conference.
<b>July</b>	County, District, and State concerns are compiled, and a 4-H Achievement Advisory Committee date is established.