



# Expressive Arts Club Leader

## Volunteer Position Description

### Position Title: 4-H Expressive Arts Club Leader

**Time Required:** Time varies; base amount on time required by youth to complete the project. Include time for preparation prior to each meeting and attendance at each meeting;

**Location:** (such as school, office, CES meeting room)

**General Purpose:** The club leader will guide 4-H members in meaningful educational experiences using 4-H curriculum; will serve as the primary liaison for the 4-H club with the county Extension agent for 4-H YD; and will encourage members, parents and other volunteers to actively participate in a variety of appropriate 4-H opportunities.

### Specific Responsibilities:

- Be dedicated to young people and sensitive to their abilities and needs
- Be a model of a caring, accepting, and ethical adult
- Plan and lead educational activities using the experiential learning model
- Teach 4-H members the necessary skills and knowledge to complete the project
- Enlist help of local artists if needed
- Challenge members to stretch beyond their current level of knowledge and skill
- Praise members for the progress they make
- Provide feedback to members, letting them know when they meet or exceed the project standards and advising them when improvement is needed to reach standards
- Encourage parents to support their child's project work and the club's efforts
- Be open to the ideas of members and parents
- Follow the guidelines and policies of the KCES, Kentucky 4-H, and the county 4-H program
- Read 4-H newsletters and literature from the county Extension office and keep members, parents and other volunteers informed

### Qualifications:

- Knowledge in visual arts, drama, music, or dance
- Approval as a Kentucky 4-H volunteer (Must successfully complete the Client Protection Process)
- Have transportation to club meetings, activities and volunteer training
- Ability to motivate youth while nurturing positive self-esteem, decision making, personal responsibility and leadership in youth
- Interest in sharing own knowledge, experiences, and skills in a non-formal educational setting
- Ability to organize information/materials and delegate responsibility



- Ability to communicate effectively in verbal and/or written forms
- Ability to motivate parents and other volunteers to assume leadership positions
- Ability to work with minimal supervision from Extension staff
- A willingness to become familiar with and work within the philosophy and guidelines of Kentucky CES, Kentucky 4-H, and county 4-H program

**Benefits:**

- Opportunities to make a positive difference in the lives of youth
- Opportunities to develop lifelong friendships with youth, parents and other volunteers
- Educational opportunities to develop/enhance your own abilities and skills in subject matter, communication, leadership, organization, and time management—skills which are transferable to the workplace
- Opportunities to gain an awareness of community needs and contribute through civic engagement
- Opportunities to access resources such as curriculum materials, research based factsheets, and audio-visuals
- Consultation with Extension professionals
- Public recognition

**Salary:** Unsalariated; volunteer. This position does not imply employment with the University of Kentucky

**Mentor/Supervising Professional:**

Name:

Title:

Address:

City, State, Zip:

Phone:

Fax:

Email:

*“I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position or to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving.”*

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Extension Professional

\_\_\_\_\_  
Date