# Score Sheet for Unit II Invitation & Thank You Notes/Letters

**County:** __________________________  **Name:** ______________________________  **Ribbon:** ___________

**Rating Scale:**
- Excellent: E
- Good: G
- Needs Improvement: NI

### Rating | Comments
---|---
E | G | NI

### Message:

#### Invitation:
- Message includes purpose of event, date, time, place, your name and contact information, RSVP if response is expected, other information
- Lettering/Writing: easy to read, attractive, neat

### Thank You Note/Letter
- Expresses your appreciation clearly.
- Includes how you will use the item or what the kindness meant to you
- Is written in complete sentences, with appropriate spelling and grammar.

### Decorations:

#### Invitation:
- Eye-catching, attractive
- Neatly done
- Reflects understanding and use of design principles (Color, Texture, Line, Shape/form, Space, Balance, Rhythm, Emphasis, Scale/proportion, Unity)

#### Thank You Note/Letter
- Eye-catching, attractive
- Neatly done
- Reflects understanding and use of design principles of Color, Texture, Line, Shape/form, Space from Units I & II.

### Overall Result:

<table>
<thead>
<tr>
<th>Rating</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>E</td>
<td>G</td>
</tr>
</tbody>
</table>

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**Additional Comments:** ____________________________________________________________

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