

Template A for 4-H Club Bylaws in Kentucky

Bylaws of the _____ 4-H Club

Article I: Name

The name of this club is _____ 4-H Club. This club is part of the _____ County 4-H Program and has been given permission by the United States Department of Agriculture to use the 4-H name and emblem.

Article II: Membership

The members and leaders of this club will not discriminate against any youth wanting to join the club, regardless of race, color, age, sex, religion, disability or national origin.

- Members must be at least 9 years old and not have passed their 19th birthday. 4-H age is determined on January 1 of the club year (Sept. 1 – Aug. 31).
- Members must be residents of or go to school in the county*.
- Cloverbud members are ages 5-8. (Specific Kentucky 4-H policies apply for Cloverbud age youth.)

Article III: Project Enrollment

All club members are encouraged to be enrolled in at least one project of their choice.

Article IV: Officers

The officers of the club shall be: President, Vice-President, Secretary (*may add others*). Election of officers will take place at the (1st, 2nd, 3rd) meeting of the new 4-H year. If a vacancy occurs during the year, members will vote on a replacement.

Article V: Meetings

Meetings are held monthly on the (1st, 2nd, 3rd, 4th) (day of week), at (time) at (location). The club meetings will include a business meeting and educational program.

Article VI: Committees

Standing committees will be: _____.

Article VII: Policies

To vote on major decisions, 51% of those present must be in favor of the decision. The club shall operate within the policies set forth by Kentucky Cooperative Extension, Kentucky 4-H, and the _____ County 4-H Program.

Article VIII: Parliamentary Procedure

The club will operate under basic principles using Robert Rules of Order.

Article IX: Dissolution

If this club disbands, all assets will be turned over to the _____ County Extension agent for 4-H.

Date of Adoption: _____ Signature of Club Leader: _____

References: This document was adapted for use in Kentucky 4-H from a similar document prepared by Judy Butterfield, Central District, Regional Specialized 4-H Agent, University of Florida/IFAS, June, 2007. Retrieved on 10/12/2012, http://florida4h.org/clubs/files/Sample_bylaws.pdf Adaptation by Martha J. Welch, Extension Specialist for 4-H YD, Kentucky 4-H Program

*To transfer membership to another county requires approval by the agents and councils in both of the counties involved.