



Kentucky 4-H Volunteer Advisory Council Position Description

POSITION TITLE:

Kentucky 4-H Volunteer Advisory Council Position Description
Department of 4-H Youth Development
Cooperative Extension Service
University of Kentucky

TIME REQUIRED:

Two delegates from each CES district will serve a three-year staggered term. Members can succeed themselves once. A rotation system ensures that one-third of the members rotate off each year.

LOCATION:

Two meetings are held each year with additional meetings held as needed. Meetings are generally held in September and April.

GENERAL PURPOSE:

Represent 4-H volunteers in the CES District by serving as a communication link between the local, district and state levels of the Kentucky 4-H Youth Development Program.

SPECIFIC RESPONSIBILITIES:

- Communicate issues related to Kentucky youth that need to be addressed by the Kentucky 4-H Development Program
- Give input into new 4-H programs as needed
- Receive information from local volunteers' perspective and communicate with the council
- Promote new programs with volunteers in the county and district
- Assist in evaluating the impact and success of specific 4-H programs
- Prioritize state 4-H Youth Development Issues during the Four Year Plan of Work process
- Be a contributing factor to the Kentucky 4-H Volunteer Forum
- Represent Kentucky 4-H volunteers on the Kentucky State Extension Council
- Represent Kentucky 4-H volunteers on the Kentucky 4-H Agent Advisory Council
- Serve as a volunteer for state level 4-H events
- Three members serve on the Kentucky State Extension Council for a three year term.

- Two members serve on Kentucky 4-H Agent Advisory Council for a three year term.
- Attend two Kentucky 4-H Volunteer Council meetings a year during the fall and spring.

QUALIFICATIONS:

- Applicants must have completed the Client Protection screening process and been accepted as a volunteer in their home county.
- Applicants must be nominated by their local 4-H Council.
- Applicants must complete a Kentucky 4-H Volunteer Advisory Council Nomination Application.
- Applications will be screened at the district level by the 4-H Youth Development Agents.
- Applications will be forwarded to the Assistant Director for 4-H Youth Development for final selection.
- Provide own transportation to meeting and activities
- Effective interpersonal communication skills
- A sincere interest in working with Extension, 4-H administration, specialists and other volunteers.
- Ability to communicate effectively with Extension staff and volunteers.
- Independent, critical thinking skills. Able to see the “big picture” and “think outside of the box.”

SALARY & BENEFITS:

- Unsalaries; volunteer.
- Roundtrip mileage to meetings is reimbursed.
- Overnight lodging is reimbursable for volunteers traveling more than 60 miles one-way.
- Lunch is provided.

SUPERVISOR:

Assistant Director for 4-H Youth Development
 Cooperative Extension Service
 University of Kentucky

I have read, understand and agree to abide by the duties and responsibilities as set forth in this position description.

SIGNATURES:

Signature of volunteer Date

Signature of supervisor Date