

Kentucky 4-H State Teen Council

212 Scovell Hall | University of Kentucky | Lexington, KY 40546-0064 | (859) 257-5961



Dear Kentucky 4-H 2019-2020 State Teen Council Member:

Congratulations on being selected to serve on the Kentucky 4-H State Teen Council. Serving on this council is an honor, and you should be proud of your accomplishment. As an Officer Team, our expectations for your performance are high: please come to the first meeting fully prepared and ready to serve Kentucky 4-H. Below, you will find information to better equip you for the meeting. We anticipate getting to know each of you at our first meeting on September 13th-15th at the Lake Cumberland 4-H Educational Leadership Center in Jabez, KY. The meeting will begin promptly at 6:30 pm (EST). Please plan to arrive and check-in by 6:15 pm—dinner will not be provided.

TO BRING:

- Calendar
- Writing utensils and paper
- Paperwork and **\$50 Registration Fee**
- Appropriate, comfortable clothing
- Toiletries and personal items (linens are provided by the Leadership Center)
- Foundation Donation (\$1 and up)
- Khakis, black belt, black dress shoes or black flats for STC Uniform
- Digital photos of various district events
- Snacks to share with the council
- Written list of goals/expectations/concerns for the STC year
- Achievement Applications
- Laptop (if possible)

Committees:

An integral aspect of our council is committee work. Each council member will serve on one of the seven State Teen Council Committees throughout the 2019-2020 term. Please watch the group Facebook and/or your 4-H email for a link to rank your committee preferences. We stress the importance of visiting this link and completing it in its entirety.

Paperwork:

All paperwork is due to Reba Prather, State 4-H Treasurer, on September 13th. Along with the paperwork, please remember that each State Teen Council Meeting has a **\$50** registration fee. This pays for half of your food and lodging at the Leadership Center. The remainder of your fee is subsidized by Kentucky Farm Bureau. Please thank your local Farm Bureau representative for their support of your involvement on State Teen Council.

Registration:

If you are unable to attend the meeting or need to make arrangements for the registration fee, contact Hannah Snyder, Kentucky 4-H Secretary, and Rachel Noble by August 24th. Tardy payments are charged an additional late fee. There will be NO EXCEPTIONS to the payment policy. Late payments (whether from individual, county or agent) will be charged the late fee.

If you must arrive late or be absent from a meeting for any reason, it is required that you send a written excuse explaining your absence. These must be sent at least 2 weeks in advance to Hannah Snyder, State 4-H Secretary, at hsnyderky4h@gmail.com. Please be sure to CC the email to Rachel Noble at rnobleky4h@gmail.com. **Please note that attendance is mandatory at ALL meetings and it is assumed you are attending unless a formal notice is sent. Failure to notify that you will not be at the meeting will result in a charge of \$50 for the meeting registration fee and possible dismissal from the State Teen Council.**

We look forward to a productive and enjoyable year by advancing and redefining Kentucky 4-H! We know you will serve Kentucky 4-H to the best of your ability through the State Teen Council.

Best regards,

The 2019-2020 Kentucky 4-H Officer Team



Gloria Bolin
President



Luke Jacobs
Vice President



Hannah Snyder
Secretary



Reba Prather
Treasurer

KENTUCKY 4-H STATE TEEN COUNCIL: RESERVATION FORM

****Failure to inform of absence by deadline will result in paying the \$50.00 fee.****

DATE: September 13-15, 2019

SITE: Lake Cumberland 4-H Educational Center

COST: \$50.00 (Payable to Kentucky 4-H Foundation)

PAY DEADLINE: 9/13/19 (or late fee)

NAME	M/F	DISTRICT	COUNTY	County Use Only: PAID UNPAID	
				Check Number: _____	
				Paid by: _____	
Driving options:			Time	Site to Meet	
I will be driving myself.			6:30 pm EST	Lake Cumberland 4-H Educational Center	
I will be riding with another STC or other board member. Who: _____			6:30 pm EST	Lake Cumberland 4-H Educational Center	
I will be riding with Rachel Noble. Must let Rachel Noble know by email two weeks ahead of meeting. rachel.noble@uky.edu			3:30 pm EST	Madison County Extension Office	
I will be riding with Eric Comley. Must let Eric Comley know by email two weeks ahead of meeting. eric.comley@uky.edu			4:00 pm EST	Garrard County Extension Office	
Please bring with you:					
Completed Reservation Form					
Check payable to Kentucky 4-H Foundation (\$50.00)					
Additional Items Requested in Officer Letter					

INSURANCE: We no longer purchase insurance for primary coverage. Your parents insurance will be primary in all instances. However, if you have a deductible that has not been met or have a co-pay policy our insurance will cover your out-of-pocket expense. This will only cover direct travel to and direct travel from the meeting. It does not cover anyone leaving a State Teen Council meeting to go participate in any other school, church, community or other 4-H activity, meeting or function nor when returning to a Council meeting from any of these.

I know I am responsible for complying with the Code of Conduct of the Council, including the time that I am to be in my assigned room each evening, and abiding by the rules of the meeting facility. I accept these responsibilities and pledge support for them. My parent or guardian is aware of these and has signed below to indicate knowledge about and support of these.

STC		Date:
Parent/Guardian		Date:

It is preferred that you bring this form, payment and associated paperwork to the meeting. Remember if you need to let the driver know if you are riding with them at least two weeks in advance.

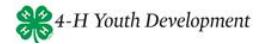


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(This is a working schedule and subject to change as needed, all times in EST!)

Time	Activity	Coordinator
Friday, September 13, 2019		
4:30 pm	Officers Arrive Executive Council Meeting	Officers
6:30 pm	Arrival and Check-In	Front Desk
7:00 pm	Welcome to STC Registration & Activity Form	Gloria Bolin, State President
7:15 pm	STC Overview and Expectations	Rachel Noble, Extension Specialist
7:30 pm	Parli Pro	Patrick Allen
8:00 pm	Business Session 1 <ul style="list-style-type: none"> ● Pledges ● Moment of Reflection ● Introduction ● Room Layout ● Officer Reports ● Foundation Donation ● Committee Explanation ● Treasurer's Report ● Email Reminder ● Adjourn 	Gloria Bolin, State President
8:50pm	Happy Huddle Intro	Officer Team
9:10 pm	Snack <i>Happy Huddle Time</i>	Officer Team
9:30 pm	Leadership Activity	Officer Team
10:30 pm	Hall Time	
11:00 pm	Executive Meeting	Officer Team and Advisors
11:00 pm	Lights Out	
Saturday, September 14, 2019		
7:30 am	Wake Up	Officer Team
8:00 am	Breakfast <i>Arrive by 8:20</i>	
8:20 am	Committee Chair Meeting	Luke Jacobs, State Vice President
8:30 am	Committee Meeting #1	Luke Jacobs, State Vice President

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Family and Consumer Sciences
4-H Youth Development
Community and Economic Development

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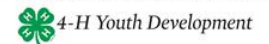
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9:00 am	Business Session #2 <ul style="list-style-type: none"> • Pledges • Moment of Reflection • Inspirations • Committee Report- Budget Requests • Issues / SRTLC • Announcements • Group Photo • Adjourn 	Luke Jacobs, State Vice President
10:00 am	Achievement Program Overview Goal: 100% of STC Applies! It is expected!!	Jeremiah Johnson, Christian County 4-H Agent
11:00 am	Extension Overview	Rachel Noble, State Specialist
11:30 am	District Meeting #1	
12:00 pm	Lunch	
12:45 pm	Guest Presentation	Office of Diversity, University of Kentucky
2:00 pm	Workshop Presentation	Officer Team
3:00 pm	Jeopardy	Officers
4:00 pm	Happy Huddle Activities	Officer Team
5:00 pm	Committee Meeting #2	Luke Jacobs, State Vice President
5:30 pm	Dinner	
6:30 pm	Business Session #3 <ul style="list-style-type: none"> • Pledges • Moment of Reflection • Peer Review Panel Overview • Inspirations • District Reports • Fundraising Discussion • STC Program Curriculum • Adjourn 	Hannah Snyder, State Secretary
8:00 pm	National Youth Science Day Project	SET Board
9:30 pm	Surprise Activity	Advisors Officer Team

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4-H Youth Development
Community and Economic Development

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4-H Youth Development

10:15 pm	Hall Time <i>Peer Review Panel Meeting</i>	Advisors Officer Team
10:30pm	Executive Meeting	Officer Team
11 pm	Lights Out	
Sunday, September 15, 2019		
7:30 am	Wake Up	Hannah Snyder, State Secretary
8:00 am	Breakfast <i>Arrive by 8:20</i>	
8:40 am	Happy Huddle Activity	Officers
9:10 am	Committee Meeting #3	Luke Jacobs, State Vice President
9:30 am	District Meeting #2	Districts
9:45 am	Business Session #4 <ul style="list-style-type: none"> ● Pledges ● Moment of Reflection ● Inspirations ● Committee Reports ● District Reports ● Weekend Evaluation ● November Reminders ● Unfinished Business ● Adjourn 	Reba Prather, State Treasurer
10:30 am	Closing Remarks	Rachel Noble, State Specialist
11:00 am	Clean Up Meeting Room Clean Up Leadership Center Clean Up Rooms-Move out	

Important Dates

November STC Meeting -	November 1-3, 2019
February STC Meeting -	January 31-February 2, 2020
Leadership Bootcamp -	February 13-15, 2020
4-H Summit – Session 1 -	March 12-14, 2020
4-H Summit – Session 2 -	March 19-21, 2020
4-H Summit – Session 3 -	March 26-28, 2020
Officer Applications Due-	March 20, 2020
Officer Candidate Slating -	April 19-20, 2020
June STC Meeting-	June 6-8, 2020
4-H Teen Conference-	June 9-13, 2020

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4-H Youth Development
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 4-H Youth Development

Special Thanks

A special thanks is extended to Kentucky Farm Bureau. They subsidize your meeting registration fee by approximately \$50 per person (about \$2,300 per meeting) to help keep costs reasonable. Please thank your local Farm Bureau representative if you have the chance.

We would also like to thank the Kentucky 4-H Foundation who provide financial and administrative support to ensure the success of 4-H programs in Kentucky. Without their generous and ongoing commitment to teen programs, we would not have been able to grow into a thriving teen council.

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4-H Youth Development
Community and Economic Development

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**K e n t u c k y 4 - H S t a t e
T e e n C o u n c i l :
J u n e M e e t i n g**

Business Session #1

I. Call to Order

Kentucky 4-H Treasurer, Dylan Gentry, called the business session to order at 3:23 pm.

II. Posting of the Colors

The Pledge of Allegiance was led by Luke Carter (Hart County, District 6).

The 4-H Pledge was led by Rebekah Foutch (Campbell County, District 3).

III. Roll Call

Kentucky 4-H Secretary, Delaney Simpson, called roll by asking the council members what their favorite thing about Teen Conference is.

IV. Inspiration

Luke Carter (Hart County, District 6) provided the council with a quote about dreams and courage.

V. Secretary's Minutes

Madam Secretary asked if any corrections needed to be made from the previous meeting's minutes. There were none. Madam Secretary moved that the minutes be accepted as read. The motion was seconded. The motion unanimously passed.

VI. Treasurer's Report

Mr. Treasurer gave the Treasurer's Report and explained it. He also explained the final standings of the budget.

Mr. Treasurer also spoke about the new design of the T-Shirt that would be sold at Teen Conference. He showed the design to the council.

VII. Officer Reports

Jonna Woodson, Kentucky 4-H President, gave her report which stated, "In March we all attended Summit, and even though I was only able to attend one session, I loved being able to watch you all shine and really make a difference in the lives of those middle schoolers. It may get old hearing over and over that you all make such an impact on these kids, but you really do. If you attended Summit, I know you remember looking up to those STC members. In April, we attended the Emerald Gala,



where we celebrated Delaney and three other recipients. Throughout May, it was laid back because we were all planning for this week!”

Kentucky 4-H Vice President, Walter Steely, gave his report which stated, “I attended a Kentucky 4-H Foundation meeting, three State Fair Board meetings, a Kentucky State Farm Bureau meeting, a State Board of Agriculture meeting, a government reception and tractor pull, the Purchase Area Teen Council Roundup, Capital Experience, Summit Sessions 1 and 3, the District 6 and 7 Retreat, Officer Slating, a visit with EPA Admin. Wheeler, the Emerald Gala, and the Camp Gala/Officer Video.”

Madam Secretary gave her report which stated, “I attended the 4-H Camp Gala, the Emerald Gala, all sessions of Teen Summit, National 4-H Conference, District 6 and 7 Teen Retreat, the State Advisory Group-Volunteers meeting, 4-H Capital Experience Day, Officer Slating, the District 4 Teen Retreat, and the production of the Officer Introduction Video.”

Mr. Treasurer gave his report which stated, “I attended the Joint Council of Extension Professionals National Meeting, the District 4 Teen Retreat, the District 5 Teen Retreat, Grayson County, 4-H Capital Experience, all Summit Sessions, Kentucky Council for People with Disabilities, District 6 and 7 Retreat, Kentucky Agriculture Roundtable, District 1 Retreat, Officer Slating, UK Ag Field Day, the Emerald Gala, Pike County, Greene County FFA Banquet, Kentucky 4-H Dog Camp, Camp Gala, and the Kentucky Farm Bureau Marketing Video Delivery.”

VIII. Old Business

Mr. Treasurer asked if there was any Old Business. There was none, so he moved onto New Business.

IX. New Business

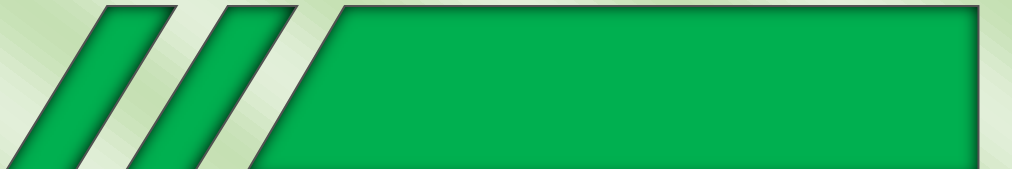
Mr. Treasurer explained the layout of the room, which included the parking lot and snacks. He stated that we would talk about State Teen Council escorts later. He also reminded council members that Secret Pal gifts needed to be delivered before Monday morning.


Mr. Treasurer asked for a member of the Events Committee to give a report on the State Teen Council Luncheon.

Sydney Miller (Clark County, District 4) stated that council members would wear black clothing to the luncheon or what they brought to wear.

Mr. Treasurer invited Molly Logsdon, Program Assistant, to speak about State Teen Council Night-In.

Molly Logsdon, Program Assistant, stated that it would be a trivia night and that Buffalo Wild Wings would be provided.





Mr. Treasurer asked Madam Secretary to give directions for the State Teen Council escorts.

Madam Secretary stated that she would be taking the names for the escorts later in the meeting but explained what an escort is and asked that council members began to think about who their escort would be for the Wednesday night dance.

Mr. Treasurer asked for any other New Business.

Madam Secretary stated that there was a tabled discussion regarding State Teen Council members volunteering at the Volunteer Forum. She asked if there was an update on this discussion. There was no update.

Mr. Treasurer asked for any other New Business. There was none, so he moved on to Announcements.

X. Announcements

Mr. Treasurer asked if there were any announcements.

Rachel Noble, State Specialist, announced that Ben Carr, Kentucky 4-H Foundation Director of Advancement, would be at Woodland Glen III at 5 pm, and that he was filming a video. She explained that the video would be about state officers and that he needed people to answer questions for the video.

Patrick Allen, State Advisor, stated that he needed to speak with the luncheon committee after the business session.

Landry Woodrum (Boyle County, District 4) asked where Ben Carr, Kentucky 4-H Foundation Director of Advancement, would be.

Rachel Noble, State Specialist, said he would be in this location at 5 pm.

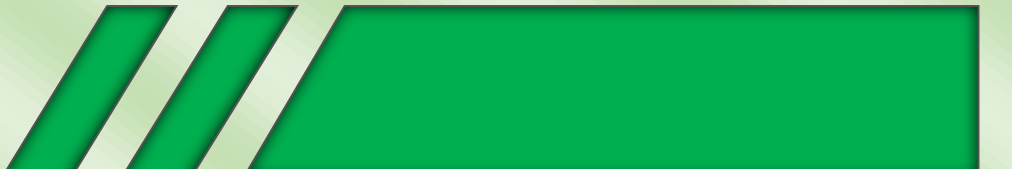
Madam President asked if we would be discussing Teen Conference in this business session.

Mr. Treasurer stated that the Teen Conference discussion was next on the schedule.

Mr. Treasurer asked if there were any other announcements. There were none.

XI. Adjournment

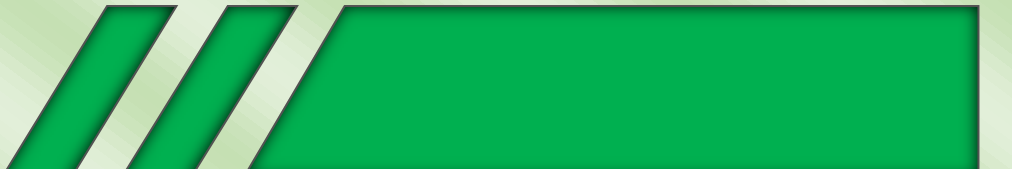
Mr. Treasurer asked for a motion to adjourn the business session.





Mr. Treasurer recognized Rebekah Foutch (Campbell County, District 3), who made a motion to adjourn the business session. Landry Woodrum (Boyle County, District 4) made a second.

The motion carried unanimously, and the business session was adjourned at 3:42 pm.





Business Session #2

I. Call to Order

Madam Secretary called the business session to order at 10:17 am.

II. Posting of the Colors

The Pledge of Allegiance was led by Lane Cox (Morgan County, District 1).

The 4-H Pledge was led by Breanna Burkhead (Garrard County, District 4).

III. Roll Call

Madam Secretary called roll by asking the council members what the hardest thing to say goodbye to regarding this year's State Teen Council would be.

IV. Inspiration

Luke Carter (Hart County, District 6) provided the council with a quote.

V. Committee Reports

Madam President asked for the committees to present their reports. She called the committees in the following order and they presented their report.

Project Proposal:

Member present included Rebekah Foutch (Campbell County, District 3), Elissa McCormick (Greenup County, District 1), Morgan Barnes (Crittenden County, District 7), and Mia Myers (Lyon County, District 7).

Accomplished Activities:

Project went well, kids really liked the games

Grid game was their fav

Tasks to be Completed Before Next Meeting:

None recorded.

The report was given by Elissa McCormick (Greenup County, District 1).

Newsletter:

Members present included Ava Dixon (Perry County, District 2), Lauren Fambrough (Henderson County, District 6), and Danessa Saylor (Harlan County, District 2).

Accomplished Activities:

- Worked on the scrapbook pages for each STC meeting
- 



Tasks to be Completed Before Next Meeting:

- Finish scrapbook

The report was given by Ava Dixon (Perry County, District 2).

Events:

Member present included Trenton Taulbee (Magoffin County, District 1), Sydney Miller (Clark County, District 4), and Natalie Billups (Greenup County, District 1).

Accomplished Activities:

- Finished superlative awards
- Going to set up luncheon

Tasks to be Completed Before Next Meeting:

None Recorded.

The report was given by Mr. Vice President, in behalf of the committee.

Public Relations:

Members present included Luke Carter (Hart County, District 6) and Laura Lockard (Pulaski County, District 5).

Accomplished Activities:

found many inspirations

Tasks to be Completed Before Next Meeting:

Potential thank-you card writing

The report was given by Luke Carter (Hart County, District 6).

Elections:

Members present included Clay Comer (Clark County, District 4), Landry Woodrum (Boyle County, District 4), Breanna Burkhead (Garrard County, District 4), and Wendy Burnley (Ballard County, District 7).

Accomplished Activities:

- We reviewed the responsibilities of timekeepers.
- We reviewed how to file a campaign violation form.
- We reviewed the rules one last time.

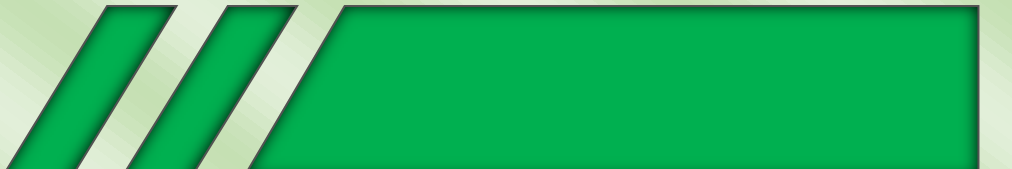
Tasks to be Completed Before Next Meeting:

None recorded.

The report was given by Landry Woodrum (Boyle County, District 4).

Finance:

Members present included Andrea Searcy (Carroll County, District 3), Adam Hutchinson (Floyd County, District 1), Mary Kate Miller (Henderson County, District 6), and Mr. Treasurer.



Accomplished Activities:

- Folded and organized t-shirts
- Made signs where they'll be sold
- Made schedule

Tasks to be Completed Before Next Meeting:

None Recorded.

The report was given by Mary Kate Miller (Henderson County, District 6).

Community Service:

Members present included Gloria Bolin (Nelson County, District 5), Lane Cox (Morgan County, District 1), Madison Crider (Caldwell County, District 7), and Sarianna Denegri (Fayette County, District 4).

Accomplished Activities:

We wrote thank-you cards for our community service locations.

Tasks to be Completed Before Next Meeting:

None recorded.

The report was given by Gloria Bolin (Nelson County, District 5).

Technology:

Members present included Keaton Looper (Graves County, District 7), Raeanne Moss (Calloway County, District 7), and Laura Hanna (Perry County, District 2).

Accomplished Activities:

- Discussed run-out slideshow at Teen Conference
- Discussed helping stage managers practice for the run-out

Tasks to be Completed Before Next Meeting:

None Recorded.

The report was given by Keaton Looper (Graves County, District 7).

Marketing:

Members present included Noah Dunning (Spencer County, District 3), Reba Prather (Pulaski County, District 5), Brandon Boggs (Letcher County, District 2), and Deja Hatchett (Jefferson County, District 3).

Accomplished Activities:

- We reflected on the accomplishments of the committee
- Brought up the idea to only update the Conference promotional video every couple of years instead of every year

Tasks to be Completed Before Next Meeting:

None recorded.

The report was given by Noah Dunning (Spencer County, District 3).



VI. Old Business

Madam Secretary asked if there was any old business.

Madam President asked Landry Woodrum (Boyle County, District 4) who would be eligible to fill out a campaign violation form.

Landry Woodrum (Boyle County, District 4) responded that officers, candidates, agents, state staff, and committee members would be eligible to fill a form out.

Mr. Treasurer asked if officers could have a copy of that form.

Landry Woodrum (Boyle County, District 4) responded that Mr. Vice President is to be printing the sheet out, and it will be printed later tonight.

Madam Secretary reviewed escort responsibilities and how each STC member will walk in with their escort. When asked who their escort is, members responded to Madam Secretary as called upon.

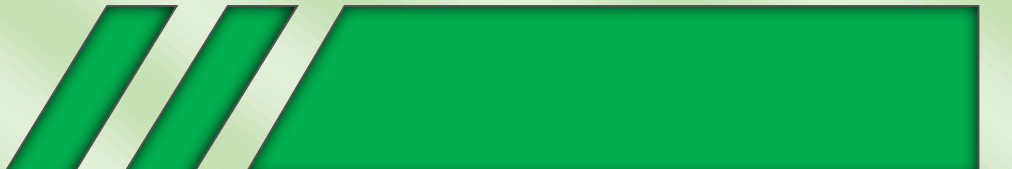
Madam Secretary asked if there was any other old business. There was none, so she moved on to New Business.


VII. New Business

Madam Secretary announced that she has district report forms, and that members in each district need to meet on their own time. At Business Session 3 tomorrow, everyone will give a district report. The districts would report on the following items:

Madam Secretary continued that each district needed to decide what members will be taking on district responsibilities at various programs. These roles included the Thursday Pledge of Allegiance for District 1, the Thursday 4-H Pledge for District 2, the Monday Pledge of Allegiance for District 3, the Monday Thought of the Day for District 4, the Monday 4-H Pledge for District 5, and the Thursday Thought of the Day for District 7.

Madam Secretary mentioned that officers needed to be aware of who would be keeping up with the district signs for when district need to assemble.





Madam Secretary passed out the Roll Call sheets for Monday's opening assembly and explained that this is when members stand up and give a report of how many individuals their district has brought. Madam Secretary asked Landry Woodrum (Boyle County, District 4) to give a demonstration.

Next, Madam Secretary called for a show of hands of those interested in attending Tennessee 4-H Roundup.

The individuals included Landry Woodrum (Boyle County, District 4), Raeanne Moss (Calloway County, District 7), Mary Kate Miller (Henderson County, District 6), Hannah Snyder (Jessamine County, District 4), Rebekah Foutch (Campbell County, District 3), Reba Prather (Pulaski County, District 5), Keaton Looper (Graves County, District 7), Morgan Barnes (Crittenden County, District 7), Luke Carter (Hart County, District 6), Gloria Bolin (Nelson County, District 5), Laura Hanna (Perry County, District 2), Ava Dixon (Perry County, District 2), and Mia Myers (Lyon County, District 7).

Madam Secretary turned it over to Mr. Treasurer for the Ale-8 Awards. District 7 won the award.

Madam Secretary announced that everyone will be getting first-aid kits for Teen Conference and asked Mr. Treasurer to help in passing out first aid kits.

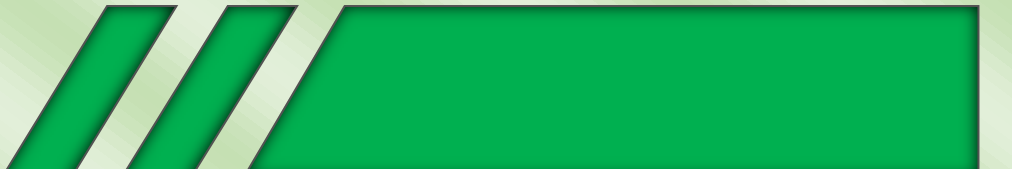
Madam Secretary asked members to finish filling out their program evaluation that Eric Comley, State Advisor, passed out earlier.


Madam Secretary asked for any other new business. There was none, so she moved on to Announcements.

VIII. Announcements

Madam Secretary announced that there was a white board in the back where members could write a warm fuzzy on the board for someone instead of using post-its.

She also announced that later in the day, University of Kentucky College of Agriculture, Food and Environment (UK CAFE) Ambassadors and Wayne Centers, Director of Student Relations of UK CAFE, will be here to train us for the week. Madam Secretary reminded the council members to be on their best behavior, wear their State Teen Council uniforms, and clean up the room and their desk area.





Madam Secretary announced that the car ride assignments for the State Teen Council luncheon are over on the white board, along with departure time.

Mr. Treasurer announced that he was missing payments from certain individuals, and that he realizes that every person's situation is different, so each person needs to talk to him.

Madam Secretary asked for any more announcements. There were none.

IX. Adjournment

Madam Secretary asked for a motion to adjourn.

She recognized Landry Woodrum (Boyle County, District 4). He moved to adjourn. Hannah Snyder (Jessamine County, District 4) made a second to the motion.

The motion carried unanimously, and Madam Secretary adjourned the business session at 10:57 am.



Business Session #3

I. Call to Order

Madam President called the meeting to order at 8:36 am.

II. Posting of the Colors

The Pledge of Allegiance was led by Gloria Bolin (Nelson County, District 5).

The 4-H Pledge was led by Andrea Searcy (Carroll County, District 3).

III. Roll Call

Madam Secretary called roll by asking for members what their favorite memory was from this weekend.

IV. Inspiration

Luke Carter (Hart County, District 6) provided us with an inspiration about things working out.

V. District Reports

District 7:

Raeanne Moss (Calloway County, District 7), Keaton Looper (Graves County, District 7), Wendy Burnley (Ballard County, District 7), Morgan Barnes (Crittenden County, District 7), Madison Crider (Caldwell County, District 7), and Mia Myers (Lyon County, District 7).

Items Discussed:

To Discuss

- District Roles- The Thought of the Day
- District Signs
- Roll Call Sheets

TT of the Day- Raeanne

Signs- Keaton (Keeps), Morgan (Carries)

Roll Call- Mia

Report Given By: Raeanne Moss (Calloway County, District 7).

District 6:

Members Present: Luke Carter (Hart County, District 6), Luke Jacobs (Butler County, District 6), Mary Kate Miller (Henderson, County, District 6), Lauren Fambrough (Henderson County, District 6), and Anna Sweets (Warren County, District 6).



Items Discussed:

District Roles:

None

District sign? Lauren F

Roll Call? Mary Kate

Report Given By: Lauren Fambrough (Henderson County, District 6).

District 5:

Members Present: Reba Prather (Pulaski County, District 5), Gloria Bolin (Nelson County, District 5), and Laura Lockard (Pulaski County, District 5).

Items Discussed:

- District Roles- Monday 4-H Pledge- Reba
- District sign- Laura Lockard
- Roll Call- Gloria Bolin

Report Given By: Reba Prather (Pulaski County, District 5).

District 3:

Members Present: Rebekah Foutch (Campbell County, District 3), Noah Dunning (Spencer County, District 3), Andrea Searcy (Carroll County, District 3), and Deja Hatchett (Jefferson County, District 3).

Items Discussed:

District Roles

Monday- Pledge of Allegiance- Rebekah

District Sign- Deja

District Roll Call- Deja

Report Given By: Noah Dunning (Spencer County, District 3).

District 2:

Members Present: Ava Dixon (Perry County, District 2), Brandon Boggs (Letcher County, District 2), Laura Hanna (Perry County, District 2), and Danessa Saylor (Harlan County, District 2).

Items Discussed:

Thursday 4-H Pledge: Laura Hanna

District Sign: Danessa Saylor and Brandon Boggs

Roll Call: Ava Dixon

Report Given By: Danessa Saylor (Harlan County, District 2).

District 1:

Members Present: Adam Hutchinson (Floyd County, District 1), Lane Cox (Morgan County, District 1), and Elissa McCormick (Greenup County, District 1).



Items Discussed:

- Pledge Thursday- Lane
- D1- Trenton Taulbee (sign)
- roll call- Adam

Report Given By: Elissa McCormick (Greenup County, District 1).

District 4:

Members Present: Hannah Snyder (Jessamine County, District 4), Landry Woodrum (Boyle County, District 4), Sydney Miller (Clark County, District 4), Breydan Neal (Fayette County, District 4), Clay Comer (Clark County, District 4), Breanna Burkhead (Garrard County, District 4), and Sarianna Denegri (Fayette County, District 4).

Items Discussed:

- We chose our quote, who was doing roll call, and made sure of our role in teen conference
- Hannah roll call
- Thought of the Day Sydney
- Landry sign

Report Given By: Landry Woodrum (Boyle County, District 4).

VI. Old Business

Madam President asked for any Old Business.

Patrick Allen, State Advisor, announced the directions for giving gifts to majors.

Madam Secretary asked who was doing the District 3 roll call.

Noah Dunning (Spencer County, District 3) stated that Rebekah Foutch (Campbell County, District 3) would do the assignment.

Madam President clarified that for the roll call sheets, each State Teen Council member would get the numbers from their district contact agent.

Hannah Snyder (Jessamine County, District 4) asked how State Teen Council members would know who the contact agent was for their district.

Madam Secretary stated that State Teen Council members would have to simply communicate with the agents of their district to find out that information.

Madam Secretary asked for the last State Teen Council members to state their escort, and they did.



Madam President asked for any other Old Business. There was none, so she moved on to New Business.

VII. New Business

Madam President asked for every person to reveal who their secret pal was. The council members revealed their secret pal one at a time around the room.

Madam President asked for any other new business. There was none, so she moved on to announcements.

VIII. Announcements

Madam President asked for any announcements.

Deja Hatchett (Jefferson County, District 3) asked how she would get information about Brea Simpson's (Clark County, District 4) minor.

Madam President said to find Rachel Noble, State Specialist, and get the minor binder from her.

Madam President called for any other announcements. There were none.

IX. Adjournment

Madam President asked for a motion to adjourn. She recognized Landry Woodrum (Boyle County, District 4), who moved to adjourn. Breanna Burkhead (Garrard County, District 4), made a second to the motion.

The motion carried unanimously, and Madam President adjourned the business session at 8:58 am.



Constitution of The Kentucky 4-H State Teen Council

Article I – Name

The name of this organization shall be the Kentucky 4-H State Teen Council.

Article II – Purpose

The purpose of this council is to cooperate with the University of Kentucky College of Agriculture, Food and Environment Cooperative Extension Service and the major state 4-H organizations in planning, promoting, developing, implementing, executing, and evaluating all 4-H programs. The program must be designed to meet the needs and interests of the youth in the state, regardless of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, veteran status, or physical or mental disability.

Article III – Functions

The functions of the Kentucky 4-H State Teen Council shall be:

- A. To develop, evaluate and promote teen leadership programs for Kentucky 4-H and assist in their implementation;
- B. To develop faster and better communication within the 4-H program among Kentucky's county/district/state 4-H organizations;
- C. To provide the means for discerning, evaluating, and presenting the ideas of young people, agents, and adult leaders concerning the 4-H program in the Commonwealth of Kentucky;
- D. To sustain and encourage teen member interest;
- E. To develop common interests and goals among the individual members of the members of State Teen Council,
- F. To promote better relations between 4-H and the other organizations in Kentucky and other states.

Article IV – Officers

Section 1

The officers of the Kentucky 4-H State Teen Council shall be the 4-H President, 4-H Vice President, 4-H Secretary, and 4-H Treasurer.

Section 2

An officer shall not be elected to more than one term in office. If any officer is unable to fulfill his or her term, the person selected to fill the vacant office will be able to run for office after serving the partial term if he/she chooses.

Section 3

If for any reason, the president cannot fulfill his or her own term, the vice

president shall assume that office and a new vice president shall be selected for the duration of the term as discussed in Section 4.

Section 4

If for any reason, the Vice President, Secretary, or Treasurer cannot fulfill his or her term a new officer shall be selected from the State Teen Council Membership for the duration of the term **Selection** of this member will be made by vote from the Assistant Director of Extension for 4-H (or their designee), State Teen Council Advisor(s), and the Elections committee.

Article V – Membership

Section 1

Voting Members of this organization shall consist of:

****reorder the letters in this list to eliminate confusion---A should be officers, B should be program assistant, C should be membership from districts, at large and state-wide.**

- A. Six selected youth representatives from each extension district in the state of **Kentucky, Kentucky** to serve as “At Large” members. The purpose of these positions is to serve as representatives of underserved audiences in the state of Kentucky.
 1. Districts are required to submit their District representatives by May 1st of program year. Districts with vacant spots after May 1st will forfeit those spots to an open state selection process. Applicants from across the state are encouraged to apply for vacant spots, individuals selected to fill the vacant spots serve a one-year term. Those individuals selected will serve their district.
 2. After the one-year term, they are eligible to re-apply to their district or to open state selection process. It is not guaranteed that the open state selection process will happen each year or that all spots will be filled.
 3. Individuals who apply for At-Large positions and do not get chosen are
 - B. **Three youth representatives will be selected from the state of eligible to apply for the open state selection.**
 4. **The State Teen Council Advisors and State Officers will serve on the selection committee for the open selection process, the committee reserves the right to not fill spots if desired.**
 5. **The application will be the state application with an interview.**
 6. **The open selection process will happen after District and At Large positions are selected.**
- C. The President, Vice President, Secretary, and Treasurer.
- D. Program Assistant(s)- (Optional)

Section 2

- A. 4-H Agents will be selected to serve as advisors to the State Teen Council. They will serve a term of two years (may have additional terms if deemed necessary by the State 4-H Specialist for Leadership.)
- B. The duties of the State Teen Council advisors will be to help plan, implement, and evaluate new and existing projects or programs of the Kentucky 4-H State Teen Council and to create partnerships to work with the present Kentucky 4-H State Teen Council, State 4-H Officers and State 4-H Staff.

Section 3

The non-voting members of this organization shall be the State 4-H Specialist for Leadership and the State Teen Council Advisors.

Section 4

- A. Youth interested in serving on State Teen Council will complete an application as developed by the State 4-H Specialist for Leadership. Applications will be collected and representatives will be determined by district protocol. Voting members should be reported to the State 4-H Staff by May 1 of each program year.
- B. The term of membership for the selected voting members shall be up to two years or a portion thereof.
- C. At-Large Members will be selected by the Assistant Director of 4-H Youth Development or his/her designee. The At-Large members use the same application process as district representatives. (Can not apply to be a District Representative or an At-Large Representative in the same program year.)
- D. All district and at large members must be at least 15 years of age by January 1 of the program year and not have aged out of 4-H according to the Age Policy.

Article VI – Duties

Section 1

Expectations of State Teen Council Delegates:

- A. Be dedicated & committed to the entire 4-H program, make STC responsibilities your top priority during your years on STC.

- B. Commit the time, travel & financial commitments necessary to attend meetings, accomplish goals, and thoroughly prepare & participate in events.
- C. Work in harmony with fellow STC members and advisors, serve as a member of the team, always maintain a cooperative attitude, & do not engage in conversations detrimental to others.
- D. Accept challenges with enthusiasm, perform to a degree higher than what is expected, and put responsibilities into action without being told.
- E. Keep a positive attitude in all that you do. You may be the only contact someone ever has with the 4-H program.
- F. Read & respond to emails, newsletters, correspondence, & calls in a timely fashion. Ideally within 24 hours.
- G. Always be on time, keep track of your own schedule, take the initiative on projects, & follow through on things you say you will do.
- H. Willingly and graciously accept all duties, responsibilities & honors which result from being selected to serve this group. Take and follow instructions directed by those responsible for the 4-H program.
- I. Continually strive to improve communication and leadership skills, develop into an effective public speaker and project a desirable image of 4-H always.
- J. Participate in STC fundraising.
- K. Participate in STC educational programming.
- L. Participate in STC Project Proposal.
- M. Aide in the development and implementation of Teen Conference and 4-H Summit of its entirety.
- N. Become knowledgeable on the information and issues related to youth development, 4-H, the University of Kentucky & the College of Agriculture, Food and Environment.
- O. Maintain proper dress and good grooming for all occasions; use wholesome and appropriate language in all speeches and informal conversations.
- P. Follow the Kentucky 4-H Code of Conduct to the letter. Avoid places or activities that in any way would raise questions as to one's moral character or conduct.

Section 2

Expectations of State 4-H Officers:

All 4-H Officers:

- A. Support the overall mission of the Kentucky 4-H Program.
- B. Serve as an ambassador for the Kentucky 4-H Program in general and at special events (i.e. Capitol Experience)



- C. Help plan state level 4-H events (4-H Teen Conference, 4-H Summit, etc).
- D. Attend meetings and events as requested. They are expected to be fully engaged and participatory at all programs.
- E. Complete the requirements of your position (budgets, reports, etc) in a timely, accurate and professional manner.
- F. Work with state and county 4-H staff members as requested. They will attend 4-H programs at the county, district and regional level as invited. They will conduct programs as requested.
- G. Work at the Kentucky State Fair as a 4-H Ambassador, announcer, general worker and supporter.
- H. Speak at conferences, banquets and events affiliated and non-affiliated with 4-H.
- I. Plan, prepare and run State 4-H Teen Council Meetings. Maintain order and productiveness at all meetings.
- J. Adhere to all deadlines, expectations, rules, and codes of conduct as established (in general and/or for specific events).
- K. Demonstrate enthusiasm and strong work ethic for all that is required of them. Additional duties as required, beyond that listed in this application, may be requested of all officers.

President:

- A. Preside and/or Participate at meetings when required.
- B. Speak at the State Fair Championship Drive, the Farm Bureau Annual Meeting and other 4-H and non 4-H programs as required.
- C. Serve as a member of the Kentucky 4-H Foundation (two year appointment).
- D. Serve as a member of the Kentucky State Fair Board (if invited).

Vice President:

- A. Assume the duties of President in his/her absence. If the President leaves office, the Vice-President will assume this office.
- B. Works with committee chairs and the committee structure at State 4-H Teen Council meetings.
- C. Manage State Teen Council Mentor/Mentee Program.

- D. Manage the amendments to the Constitution/Bylaws from the Executive Committee.
- E. Speak at 4-H and non 4-H programs as required.

Secretary:

- A. Records and maintains minutes, information and correspondence for all meetings.
- B. Manage absentee policy for State Teen Council.





- C. Serve on the Peer Review Panel for State Teen Council.
- D. Speak at 4-H and non 4-H programs as required.

Treasurer:

- A. Manage all financial records, monies, bills and payments of the State Teen Council.
- B. Receive and handle all monies involved.
- C. Prepare Treasurer Reports for each State Teen Council meeting.
- D. Speak at 4-H and non 4-H programs as required.

Section 3

Expectations of the Program Assistant(s) (if needed):

- A. Manage state officer calendar and travel logs.
- B. Attend State Fair, 4-H Capital Experience, UK Ag Field Day, and other events as the state officer photographer.
- C. Create marketing pieces : State Teen Council headshots, PowerPoints/videos, etc
- D. Trained in State Officer Leadership Workshop - proxy for officer visits when needed

Article VII – Executive Committee

Section 1

The composition of the Executive Committee shall be the present officers & program assistant(s)(optional), the State 4-H Specialist for Leadership, and the State Teen Council Advisors.

Section 2

The Executive Committee shall:

- A. Plan the agendas and welcome letter for all meetings.
- B. Develop a vision for the State Teen Council program year that aligns with Kentucky 4-H goals.
- C. Create a State Teen Council yearly calendar providing direction.

- D. Appointments of needed position(s) as approved by the State 4-H Specialist for Leadership.

Section 3

The meetings of the Executive Committee shall be conducted as the 4-H President and the State 4-H Specialist for Leadership deem necessary, with a minimum of four meetings each year.

Article VIII – Meetings

Section 1



The meetings of the membership shall be two in the fall, one in the winter, and one immediately before Kentucky 4-H Teen Conference – unless otherwise determined by the Executive Committee.

Section 2

The meetings shall be held to:

- A. Develop general policy and procedure.
- B. Plan and divide responsibilities among the districts to carry out the program for Kentucky 4-H Teen Conference.
- C. Have committees report and be commissioned.
- D. Discuss and decide upon necessary action concerning 4-H teen leadership programs.
- E. Allow the membership opportunities for networking and professional development.
- F. Aide in the development and implementation of 4-H Summit and Teen Conference.
- G. Plan and develop one-hour leadership training conducted at 4-H Summit.
- H. Plan and develop a yearly special project as selected by State Teen Council.

Section 3

Notice of meetings shall be sent out to the membership in advance of the meeting.

Section 4

Anyone that is not a member of the Kentucky 4-H State Teen Council who wishes to appear before the council to express his/her views or opinion on any 4-H matter must have the prior approval of the Executive Committee four weeks beforehand. Invitation is always extended to State 4-H Staff and Administration of the University of Kentucky and the College of Agriculture, Food and Environment.

Section 5

Quorum shall consist of a majority of voting members of the council.

Section 6

The presiding officer shall have the deciding vote in the case of a tie.



Article IX – Elections

Section 1

Elections of officers:

- A. The election of officers will be held during Kentucky 4-H Teen Conference.
- B. There will be two voting delegates (if possible, one male and one female) from each county present at Kentucky 4-H Teen Conference. The voting delegates will be decided upon by county delegation (youth/**adults**).
- C. Elections shall be decided by a majority of the ballots cast.
- D. In the case of a tie, the President of Kentucky 4-H will cast the deciding vote.
- E. Elections shall be under the direction of the State 4-H Office with the assistance of 4-H Agents.
- F. Applicants for office shall come before a Nomination/Screening Committee made up of adults and youth involved in Kentucky 4-H.
- G. All rules governing the process shall be determined by the State Teen Council Elections Committee and approved by the State 4-H Program. The policies and procedures shall be carried out by the State Teen Council Elections Committee to which all candidates are responsible.
- H. In the event Kentucky 4-H Teen Conference is not held, officers shall be chosen by the voting members of the outgoing, present, and incoming Kentucky 4-H State Teen Council at a meeting held prior to September 1, the start of the new program year.
- I. State Teen Council members serving on the Elections Committee are not permitted to run for state office or participate in campaigning (they can vote as their county representative, if selected). The goal is that the Elections Committee will remain unbiased in the process to uphold the rules and policies set forth.

Article X – Committees

Section 1

Committees deemed necessary by the Executive Committee shall be appointed by the Vice President. Special committees shall be appointed for a length of time necessary to accomplish their assignment.

Section 2

Standing committees of the Kentucky 4-H State Teen Council shall consist of the Finance, Elections, Evaluations, Public Relations, Marketing, Newsletter, Events, Technology, Project Proposal, and Community Service.

Article XI – Powers

The Kentucky 4-H State Teen Council has the authority and power to delegate responsibilities to its membership in order to carry out the ideas of the 4-H organization and the constitution. This organization will follow *Robert's Rules of Order Newly Revised*.

Article XII – Finances

The Kentucky 4-H State Teen Council has the power to raise, receive, and disperse funds as membership deems necessary.

Article XIII – Peer Review Panel

Section 1

Peer Review Panel Purpose:

The purpose of this board is to assume jurisdiction when violations of the State Teen Council Constitution, Bylaws, or the Kentucky 4-H Code of Conduct occur during 4-H functions by the State Teen Council members. These infractions must be in some way, relevant to the 4-H program. In order to be acted upon by this panel the violations must hinder the performance of duties and/or defame the reputation of said individual and/or the 4-H program.

Section 2

Peer Review Panel Membership

Appointed by the State 4-H Officers, the membership shall consist of the State 4-H Secretary, one additional member from the Executive Committee, one (1) advisor, and three (3) representatives from the State Teen Council. The three (3) members are to be returning members nominated by the Executive Committee. One (1) of the three (3) will be designated chairperson. In the event that one of the panel members is not in attendance at the meeting, a substitution will be selected from the State 4-H Teen Council Membership by the State 4-H Officers.

Section 3

Peer Review Panel Procedure

- A. The board shall meet as determined by the chairperson and State 4-H Secretary.
- B. The Procedure of the board shall be as follows:
The involved parties may submit written information for the committee members before meeting. Committee members shall then convene in complete confidentiality, using ample discretion in the discussion regarding the merits of the case. During this time, a ruling shall be made. If the accused is found in violation of the State Teen Council Constitution or establishes conduct guidelines the committee shall assess a fair and just decision.
- C. Upon making a decision, the committee will notify the parties involved, their county agent. If the decision results in dismissal from the State Teen Council the Peer Review Panel will notify the member in question, their 4-H Agent, District Director and Assistant Director for Kentucky 4-H.
- D. Appeals to the panel's decision should be submitted in writing to the Assistant Director of Extension for 4-H Youth Development within 24 hours of sent notification of decision.

Article XIV – Amendments

Amendments to this constitution and bylaws may be made at any regular or special meeting by a two-thirds vote of those voting members provided that the proposed amendment was submitted in writing to the membership at least thirty days prior to the date of the meeting.

Revised and Printed – September 23, 1993

Amended – February 1995 kc

Revised and Printed – March 11, 2002 ts

Revised and Printed – November 2, 2002 jd

Revised and Printed – October 10, 2003

Revised and Printed – November 2003 jb, treas.

Revised and Printed – February 8, 2008 Isf, Evaluations Committee Chair

Amended, Revised, and Printed – February 12 2009, smh, Luncheon Committee Chair

Amended, Revised, and Printed – June 13, 2010, RHR, Luncheon Committee Chair

Revised and Printed – February 2013, Evaluations Committee

Revised and Printed – September 9, 2017, Evaluations Committee

Revised and Printed – July 31, 2018, Executive Committee

Accepted – September 7, 2018, State Teen Council Business Meeting #1

Revised- November 4, 2018, Ad-Hoc Committee (membership)

Accepted- February 1, 2018, State Teen Council Business Meeting #1

Bylaws of The Kentucky 4-H State Teen Council

1. All complaints should be submitted to the Executive Committee in written form.
2. If a voting member misses a meeting, they are to submit a letter, in advance of the meeting by the denoted due date, explaining the reason for their absence to the State 4-H Secretary. If letter is not submitted, contact will be made with the Peer Review Panel.
3. Voting members missing one meeting (or part of any meetings) will be referred to the Peer Review Panel with the possibility of dismissal from State Teen Council.
4. No district representative shall attend another district's activity without a formal, verbal or written invitation by a designated representative of the district which is being visited.



5. Registration fee will be set prior to the application period for the State Teen Council, members are expected to pay on the first day of each meeting.
6. All members are expected to complete all required forms and turn in as requested.
7. No State Teen Council Member can serve on camp staff and/or another board during their term.

Revised and printed – September 23, 1993

Revised and printed – March 11, 2002

Revised and printed – November 2, 2002

Revised and Printed – November 2003 jb, treas.

Revised and Printed – February 8, 2008 Isf, Elections Committee Chair

Amended, Revised, and Printed – June 13, 2010, RHR Luncheon Committee Chair

Revised and Printed – February 2013, Evaluation Committee

Revised – September 9, 2017, Evaluation Committee

Accepted – November 3, 2017, State Teen Council Business Meeting

Revised – July 31, 2018, Executive Committee

Accepted – September 7, 2018, State Teen Council Business Meeting #1

